

April 12, 2021

Greetings Justice Street Family,

We are excited to be able to welcome your child onto campus for our in-person instructional program. We know this year has been challenging, and we appreciate your support for our school community.

Please carefully review this message, which contains information about our daily schedule, including recess and lunch, enrichment activities and instructional supports. Throughout the day, we will maintain the highest standards of COVID safety practices and protocols, including temperature checks and health screening, modified classroom layouts, staggered start times, physical distancing of at least 6 feet, one-way foot traffic in hallways, face masks, proper hand hygiene, disinfecting surfaces and upgrading air-filtration systems.

All students and staff who are at schools will be required to participate in Los Angeles Unified's COVID testing program, and they will need to take a baseline COVID test no earlier than 7 days before returning to their school campus. To schedule an appointment for your child, please use the [Daily Pass](#) or call (213) 443-1300. Please use your Parent Portal Account to sign in. If you do not have a Parent Portal account, you can register [here](#).

Prior to leaving home each day:

- All students are required to wear a face mask over their nose and mouth. Ensure your child has a protective face mask they can comfortably wear while on campus. If the face mask is reusable, please wash it daily. Also, make sure your child brings an extra face mask as a back-up. Masks will be provided for students who do not have one.
- Make sure your child is feeling well. When your child arrives on campus, they will be asked to respond to the Daily Health Check questions. Before coming on campus, the Daily Health Check questions can also be answered using the [Daily Pass](#), which generates a unique QR code that will allow your child to come onto campus. You will need a Parent Portal account to access the Daily Pass. If you have not yet done so, please [register](#) for a Parent Portal account, which will also help you stay connected to your child's academic progress and attendance.
- Send your child's fully charged school issued Chromebook and chargers with them to school daily in a backpack or case.
- Students are encouraged to bring bottled water from home since all drinking fountains have been closed. Please label water bottles with your child's full name and room number.

Daily Schedules:

- Students have been assigned to small, consistent groups that will remain together throughout the day.
- For the first week, each day a different grade level will start on campus. Arrival and dismissal times for each grade level are listed below.

	Start Date	AM Group	PM Group
TK – Grade 1	Tuesday, April 20	8:00 a.m. – 11:00 a.m.	12:00 p.m. – 3:00 p.m.
Grades 2 – 3	Wednesday, April 21	8:15 a.m. – 11:15 a.m.	12:15 p.m. – 3:15 p.m.
Grades 4 – 5	Thursday, April 22	8:30 a.m. – 11:30 a.m.	12:30 p.m. – 3:30 p.m.

- On Friday, April 23, all students will follow the schedule below:

	AM Group	PM Group
TK – Grade 1	8:00 a.m. – 11:00 a.m.	12:00 p.m. – 3:00 p.m.
Grades 2 – 3	8:15 a.m. – 11:15 a.m.	12:15 p.m. – 3:15 p.m.
Grades 4 – 5	8:30 a.m. – 11:30 a.m.	12:30 p.m. – 3:30 p.m.

Drop-off and pickup:

- The drop-off locations are provided in the table below. Please reference the attached map to identify the location of your gate. Teachers will also discuss this with their class during their Zoom meetings this week. If you have multiple students attending, you may go to the gate with your children at the earliest drop-off time. Please note that the older student will be directed to a waiting area outside their classroom or building.
- After parking, please walk your child to the designated entrance, where they will have their temperature taken. They will answer the Daily Health Check questions or present their Daily Pass QR Code in order to be admitted to campus.
- During pick-up parents will need to pick up their children promptly at the same gate used for drop-off.

Arrival and movement around campus:

- Students should enter campus using the entrances listed below and report to their classroom. **Please note changes to our earlier communication.**

Drop-off Time	Gate
7:50-8:05 (Rm. 3, 4)	Green Gate (Sadring St. by kinder gate)
7:50-8:05 (Rm. 1, 2) 8:05-8:20 (2nd Grade)	Blue Gate (Walkway in front of office)
7:50-8:05 (1st Grade) 8:05-8:20 (3rd Grade)	Red Gate (Main Gate on Justice)
8:20-8:35 (4th & 5th Grade)	Yellow Gate (2-story Gate)

- Parents may accompany their child to the gate entrance. Supervision staff will be there to help escort the student to their line-up location or classroom. Only students and staff will be allowed on campus.
- Hand-washing areas and hand sanitizer are available on campus and their use will be encouraged and incorporated into school routines. Staggered schedules for restroom breaks and hand-washing will be used. Students will travel through the hallway to restrooms, supervised by a staff member.
- Only students and staff will be permitted in classrooms and to move about campus. We ask that students arrive on time.
- If parents have business with the office, please call the office at (818) 346-4388 before coming in. To the greatest extent possible, business will be conducted at the front entrance. All visitors who are 2 years or older are required to wear a face mask over their mouth and nose and answer the Daily Health Check questions and get their temperature checked.

Meals and Recess:

- Free bagged meals – breakfast, lunch and supper – will be given to each student at the end of their instructional day to take home.

- Students who are participating in the full-day program may eat their lunch in the designated outdoor eating area, following social-distancing protocols. Students may also bring their own lunch from home.
- During recess, students will participate in organized activities, such as charades, following social-distancing protocols. At this time, playground equipment will be off-limits to students.

Beyond the Bell Programs:

Beyond the Bell is offering programs for students in Grades TK – 5. Students will have the opportunity to receive help with their homework and to participate with friends in activities like painting, dance and yoga. For families who registered for Beyond the Bell services, information about the program will be shared by Beyond the Bell.

Instructional Supports:

Students who need additional help in math and/or literacy may participate in after-school tutoring. More information is forthcoming.

Health Office:

Please notify the main office if your emergency contact information has changed. We ask that students who become ill at school are picked up immediately.

We realize the school day will be different for our students and families, and we appreciate your patience and cooperation. If you have questions or concerns, please contact me at (818) 346-4388.

I look forward to seeing your child at school.

Sincerely,

Principal Cynthia Hernandez Morrison

Topic	Additional Information
Books, materials, supplies	<ul style="list-style-type: none"> • Students may bring backpacks, charged computer device, water bottles and snack. Label the items with the student's First/Last Name and Room Number. We will not have a lost and found. • Students must bring and wear a face mask at all times on campus (except when eating/drinking). • Toys or play equipment are not allowed. • Teachers will use a variety of resources such as whiteboards, paper, workbooks and manipulatives to engage students in classroom learning.

Recess	<p>Students will take a 20-minute break during designated grade level time. Includes:</p> <ul style="list-style-type: none"> ● Restroom use ● Snack – eat in designated areas ● Run/stretch <p>The use of equipment and play structure are not allowed at this time.</p>
Students who become ill while at school.	<p>Please notify the main office if your contact information has changed. Students who have a fever or any other COVID-like symptoms will be sent to a designated isolation room and the parent/caregiver will be called for immediate pick-up. We ask that students who become ill at school be picked up immediately.</p>
Devices	<p>Please bring any district-issued device and the chargers to school each day.</p>
Classroom set-up	<p>Each room is set-up up with desks and chairs 6 feet apart.</p>
Cleaning, Sanitizing	<p>Classrooms will be disinfected daily and in between cohorts.</p>
COVID Testing	<p>All students and staff who are at schools will be required to participate in Los Angeles Unified’s COVID testing program and they will need to take a baseline COVID test the week before returning to campus. Los Angeles Unified provides free COVID tests for students and their families at dozens of school sites around the district.</p>
Food	<p>Students may bring snacks to eat outdoors during their break. Free Grab-and-Go cafeteria meals will continue to be available at dismissal.</p>
Hand washing, Hand sanitizer	<p>Hand sanitizers are available throughout campus. Students will be reminded to wash their hands with soap and water frequently.</p>
Face Masks	<p>A face mask that covers the nose and mouth must be worn by all students and staff while on campus, except when eating or drinking. A face shield may be worn, but only in addition to a face mask.</p>
Restrooms	<p>Adult supervision will be provided to ensure that students adhere to social distancing of 6 feet apart.</p>
Visitors	<p>Visits to the school by individuals other than students and staff shall be avoided whenever feasible and limited to those who are essential for the school’s operation. All visitors must check-in and provide their name, phone number and email address, so that they can be contacted if there is an exposure to the virus during their visit. Visitors will be encouraged to come by appointment and alone.</p>